

Portland Custodians' Civil Service Board  
Established 1937  
October 13, 2022  
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the October 13, 2022, meeting. This meeting was rescheduled from October 11, 2022.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on October 13, 2022, via Google Meet. Mr. Frank Leavitt attended in person and hosted the meeting from his office at the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. Ms. Roshni Sabedra was also in attendance from her office. CCSB Chair Brian Caufield, Board Member Laird Cusack, and Board Secretary Jo McClain were present via Google Meet. The presiding officer of the meeting was Brian Caufield.

The meeting was called to order at 4:01 p.m.

## **OLD BUSINESS**

### **1. Approval of Proposed Minutes**

The Minutes of the last meeting (September 27, 2022) were approved as submitted.

### **2. Approval of Hiring List**

Statistics provided by Mr. Leavitt for this meeting indicated a total of 23 applicants, 18 who took the test, and 16 who were interviewed. The average test score was 98.2%, the average interview score was 73.4%, and the overall average was 85.8%. Twelve candidates were on the hiring list.

Mr. Caufield confirmed that the Board's Rule and Regulations were followed, and the list was approved.

There being no other business the meeting was adjourned at 4:04. with the next meeting scheduled for October 25, 2022, under the current two week scheduling.

Jo McClain  
CCSB Secretary